

FORM III
APPLICATION FOR CERTIFICATE OF COMPETENCY AS A
COXSWAIN/COXSWAIN-DRIVER/ DRIVER

- New*
- Renewal*
- Upgrade*
- Re-issue of Certificate*

TO: Maritime Authority of Jamaica
Kingston

Licence No: _____

Issued on: _____

Pursuant to Rule 38 of the Harbour Rules, 1971, I hereby make an application for a Certificate of Competency to operate a *Coxswain/Coxswain- Driver/Driver* *of a boat/vessel.

Full Name of Applicant _____

Address of Applicant _____

Date of Birth _____ Telephone Contact _____

Tax Registration Number _____

Name of Organization _____

Previous Experience of Applicant: _____

Harbour/Harbours * within which the applicant desires to operate as a *Coxswain/Coxswain Driver**:-

Type and Horsepower (B.H.P (kW) of the engine, which the applicant desires to operate as a *Driver /Coxswain Driver**: -

I submit herewith two (2) passport sized photographs of myself taken not more than three (3) months and endorsed by a Justice of the Peace (JP), Inspector of Police or gazetted Police Officer.

DATED this _____ day of _____

Signature of Applicant *(Please sign in the box)*

This is to certify that the applicant is to the best of my knowledge and belief, a person of good character and sober habits, and has been known to me for a period of _____ years.

Inspector or Officer of Police/Justice of the Peace

For the parish of: _____

FOR OFFICIAL USE ONLY

To: **Surveyor General**

I examined the _____ on _____
(Name of Applicant) (Date Examined)
for seamanship, navigation, operational safety and “rules of the road”. The applicant demonstrated boat handling competence and specific local knowledge for safe navigation for the port(s) of: -

and I recommend that the applicant be granted a *Coxswain/Driver/Coxswain-Driver** Certificate for the port (s) of:- _____

and for Class _____ vessels with *inboard and outboard Diesel and/or Petrol** engine(s) not greater than _____ B.H.P (kW) rating.

Examiner, Maritime Authority of Jamaica

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Payment Details			
_____ Receipt Number	_____ Receipt Amount	_____ Date	_____ Cashier's Signature
_____ Date of Application	_____ Reviewing Officer		
Examination Details			
_____ Date of Examination	_____ Name of Examiner	_____ Signature of Examiner	

* Delete as appropriate

REQUIREMENTS FOR COXSWAIN CERTIFICATE

The following must be submitted in applying for a Coxswain Certificate.

New

1. Complete an application Form for Coxswain Licence and submit along with:-
 - (i) Two (2) certified passport-sized photographs taken not more than three (3) months
 - (ii) The relevant fees.

Renewal

2. Complete an application Form for Coxswain Licence and submit along with:-
 - (i) The expired Booklet or Certificate.
 - (ii) A letter from previous company (ies) or otherwise demonstrating at least twelve (12) months employment during the five (5) years period of your Licence.
 - (iii) Two (2) certified passport-sized photographs taken not more than three (3) months
 - (iv) The relevant fees.

Upgrade

3. Complete an application Form for Coxswain Licence and submit along with:-
 - (ii) The current Booklet or Certificate.
 - (iii) Two (2) certified passport-sized photographs taken not more than three (3) months
 - (iv) The relevant fees.

Re-issue of Certificate

For the re-issue of a Coxswain Certificate whether it has been lost or destroyed, you will be required to submit:

- (i) An application for replacement of lost or destroyed certificate.
- (ii) A police report or report from the Fire Department where the loss is due to theft or fire respectively.
- (iii) The relevant fees.

In order to ensure we continue to meet your expectations of service, you are asked to submit the necessary documents at least three (3) weeks in advance.

Please note that no services will be provided without the submission of all the necessary documents and payment of the relevant fees.

For fees or additional information, please visit our website at www.jamaicaships.com or call (876) 929-2201.