


|   |  |              |          |   |
|---|--|--------------|----------|---|
|  | <b>MARITIME AUTHORITY OF JAMAICA</b><br><br><b>MINIMUM SAFE MANNING REQUIREMENTS</b> | Circular No. | 15-01-01 | p |
|   |  | Revision     | 00       |   |
|   |  | Page (s)     | 1 of 3   |   |

TO:

- (I) ALL OWNERS, MASTERS OF JAMAICAN REGISTERED VESSELS
  - (II) ALL MANAGERS AND OPERATORS OF JAMAICAN REGISTERED VESSELS
- 

**SUBJECT: MINIMUM SAFE MANNING REQUIREMENTS**

References: MSC 325(90), MSC 353(92), A1047 (27), SOLAS Chapter-V/ Regulation-14

---

**Summary:**

IMO adopted resolution MSC 325(90) on 24 May 2012 which made amendments to SOLAS Chapter V, Regulation 14. The amendments entered into force on 01 January 2014. The amendments require that the appropriate minimum safe manning of each ship be established taking into account the revised "Principles of Minimum Safe Manning" adopted vide IMO resolution A.1047(27) which revoked previous resolutions A.890(21) and A.955(23).

The resolution entered into force on 01 January 2014.

IMO adopted resolution 353(92) on 21 June 2013 which made amendments to ISM code on section 6 resources and personnel requiring the company to ensure that each ship is appropriately manned in order to encompass all aspects of

maintaining safe operations on board taking into consideration the principles of minimum safe manning adopted by the Organization by resolution A 1047(27).

Resolution MSC 353(92) entered into force on January 1, 2015.

In view of recent changes and revisions to the principles of Minimum Safe Manning and IMO resolution MSC 353(92) Entering into force we, recommend that the owners review their ISM documents and safe manning proposal for their vessels using the new guidelines and advise the administration of any required changes.

**Application:**

1. All ships engaged in international voyages
2. All ships over 500 gross tons

## Background:

Manila amendments to STCW convention and code entered into force on 01 January 2012 and the full implementation of the STCW Code will start on 01 January 2017. The 2010 Manila amendments establishes new grades such as Able Seafarer Deck , STCW grade- II/5 and Able Seafarer Engine, STCW Grade-III/5. In addition it establishes new competence standards for "Electro technical Officer, STCW Grade- III/6 and Electro technical Rating-STCW Grade- III/7.

The aims of these amendments are to ensure that STCW standards remain relevant and to improve the standards of professionalism of seafarers and to improve navigational safety, security and protection of marine environment.

Resolution A.1047(27)- Principles of Minimum Safe Manning, contains:

Annex 1-Guidelines for the application of principle of minimum safe manning

Annex 2 -Responsibilities in the application of principles of minimum safe manning

Annex 3 - Guidance on contents and model form of minimum safe manning document

Annex 4 - Model form of minimum safe manning certificate

Annex 5 – Framework for determining minimum safe manning

Appendix – Model form of minimum safe manning document

Proposal:

In order to ensure that our Minimum Safe Manning certificate complies with the principles of minimum safe manning set

out in annexes 1,2 and 4 of the IMO Resolution A.1047(27) and to avoid problems with the port state control inspections,

it is intended to amend the form for application for Minimum safe manning certificate and the minimum safe manning certificate format which will **become effective from 1 February 2015**.

The new format of Minimum Safe Manning Certificate now includes information of the Operating Company and columns

For Electro technical ratings.

In preparing a proposal for minimum safe manning certificate the companies will now be required to evaluate the manning requirements using the new application form taking into account the guidelines given in IMO resolution A.1047(27).

All new ships coming into Jamaican registry **on or after 1 February 2015** will be issued with the new format of Minimum

safe manning certificate, **all existing ships with the old format of minimum safe manning certificate continue to**

**use existing certificate until expiry of the certificate.**

The requirements of Electro Technical Officer-III/6, Electro technical rating-III/7, Able Seafarer Deck-II/5, Able Seafarer

Engine-III/5 will be **implemented effective 1 January 2017**

The new format of the minimum safe manning proposal form-Application for minimum safe manning certificate can be accessed from the [JSR Website](#)

Referenced IMO documents MSC 325(90), MSC 353(92) and A 1047(27) can be accessed from the [IMO Website](#)

---

CAPT. STEVEN SPENCE  
DIRECTORATE OF SAFETY, ENVIRONMENT AND CERTIFICATION

January 06, 2015

MARITIME AUTHORITY OF JAMAICA  
THE OFFICE CENTRE BUILDING  
2<sup>ND</sup> FLOOR, 12 OCEAN BOULEVARD  
KINGSTON, JAMAICA  
TEL: (876) 967 1060-5 or 967-1087  
FAX: (876) 922-5765  
EMAIL: [safety@jamaicaships.com](mailto:safety@jamaicaships.com)  
WEBSITE: <http://www.jamaicaships.com>